

Finance & Legal Committee  
Building, Planning & Zoning Committee  
Civic Center & Promotion Committee  
Fire & Police Committee  
Public Works Committee  
February 24, 2016

Present: Andersen, Gumke, Kourajian, Buchanan, Brubakken, Ryan, Sad, Thingsted, Rudnick, Sveum, Edinger, Reuther, Klundt, Wollan, Mayhew and Fuchs.

Buchanan moved to recommend the City Council authorize the subordination of the JSDC position on the Agreement for New Jobs Training with Pharmakon Solutions dba Eldermark Software Solutions in order to allow the firm to receive a SBA bank line of credit loan from Venture Capital, in the amount of \$350,000.00. Seconded by Gumke. Unanimous aye vote. Carried.

Andersen moved to table the request from JSDC for reimbursement of 2015 Real Estate Taxes for Spiritwood Township properties; and special assessments on the Center of Economic Development building and the remaining lot in the I-94 Business Park Addition, in the amount of \$9,777.12, with the City Share to be \$8,657.21. Seconded by Gumke. Unanimous aye vote. Carried.

Police Chief Edinger and Fire Chief Reuther spoke in opposition to the possibility of closing a portion of 1<sup>st</sup> Avenue for the Running of the Green due to lack of access for emergency personnel, creation of congestion of traffic on 2<sup>nd</sup> Avenue SW and reduction of response time for emergency vehicles and personnel. No action was taken in support of the closing of any portion of 1<sup>st</sup> Avenue South.

Andersen moved to recommend the City Council approve the requests for street closings and/or permits to allow alcoholic beverages in fenced areas for the St. Patrick's Day Run, on March 19, 2016, for the following: All Vets Club; Buffalo Lanes, Inc.; Corner Bar; Cork and Barrel, Inc.(Elk's location); Middles LLC d/b/a Fred's Den; Frontier Fort & Grill; Knights of Columbus; Jonny B's Brickhouse, Office Bar & Lounge; Shady's; and Wonder Bar Sports Bar, contingent on Jonny B's Brickhouse working with city staff on an appropriate area to be fenced off behind the business and any business intending to use tents or other structures obtaining approval from the Police and Fire Departments. Seconded by Gumke. Unanimous aye vote. Carried.

Gumke moved to recommend the City Council convey all of Lot 1 and Lot 4, Menards Addition, to Woodsonia Development per developer's agreement and the opening of Menards. Seconded by Buchanan. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council introduce the First Reading of an Ordinance to enact Section 6.7 of Appendix C pertaining to traffic impact studies; and to amend Section 9 of Appendix B pertaining to preliminary plat items and to amend Section 11 of Appendix C pertaining to amendment process. Seconded by Kourajian. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council introduce the First Reading of an ordinance to amend and re-enact Section 15-42 of the City Code pertaining to the definition of Group day care home or preschool facility. Seconded by Gumke. Unanimous aye vote. Carried.

Gumke reported that the presentation by Brent Erickson, HDR, Inc., report on Sanitation and Solid Waste Study would be rescheduled due to the illness of Mr. Erickson.

Gumke moved to request the working documents used by HDR, Inc., projecting the cost of recycling in the city, be provided to the City prior to the rescheduled presentation by HDR. Seconded by Buchanan. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council approve the request from Scherbenske, Inc., to reduce the retainage for the Cell 3B West construction from 10% to 2%. Seconded by Andersen. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council authorize the purchase of a new 2016 Chevrolet K-1500 Double Cab 4X4, without trade, for the Sewer Department to Don Wilhelm, Inc., in the amount of \$28,899.00. Seconded by Brubakken. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council approve the request from Casey Stoudt for the City to vacate a portion of an easement which runs across land he has purchased as the City has abandoned the water main, contingent on review by Interstate Engineering, Inc. Seconded by Brubakken. Unanimous aye vote. Carried.

Consensus of the committee members was to re-write the City Engineer's job description and outline the position as a project oriented position within the City, without the direct supervision responsibilities for public works departments.

Brubakken moved to recommend the City Council enter into an engineering agreement with Interstate Engineering, Inc., for construction of Sewer & Water District #16-31 & 16-61 (3rd St NW). Seconded by Andersen. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council enter into an engineering agreement with Interstate Engineering, Inc., for SW Water Main Replacement District #16-62 (Approximately 10 Blocks). Seconded by Kourajian. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council direct the City Administrator to prepare an experience based Request for Proposal for Engineering Services for the construction of a New Raker Building and Related Equipment Project for the Sewer Department. Seconded by Brubakken. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council approve the following Resolutions pertaining to 2016 Sidewalk, Curb & Gutter District #16-11:

- 1) To set up and establish the district.
- 2) To direct the City Engineer to prepare plans and specifications for the construction of the district.
- 3) To accept and approve the plans and specifications, as prepared by the City Engineer, for the construction of the District.
- 4) To direct the City Administrator to advertise for bids for the construction of the district.

Seconded by Buchanan. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council authorize participating in a Statewide Urban Roads Needs Assessment in conjunction with the NDDOT, and performed by the Upper Great Plains Transportation Institute for distribution to the 2015-2017 Legislative Session, at an estimated cost to the City of \$5,400.00 to \$6,700.00. Seconded by Kourajian. Unanimous aye vote. Carried.

Jeff Fuchs  
City Administrator